

JOBLINK



"linking people & positions!"

January 29, 2010

The Society of St. Vincent de Paul
#13 Vieux Carre, Suite 2

PO Box 3310 East St. Louis, IL 62203
618-394-3568



Work for a great company in St. Louis. We have multiple positions and openings available.

- **General Labor (\$9.50 - \$10.50/hr.)** - this position may require you to do assembly, bindery, general production, inspection, janitorial, machine operation or warehouse work.
- **Warehouse / Forklift (\$12.70 - \$13.00/hr.)** - in this position you must be able to lift 25lb - 50lbs regularly. Material handling experience is preferred. Forklift certified is a plus.

Send resumes or visit us at our **Job Fair!**

Dates & Times:

January 28th (1pm - 5pm)

January 29th (9am - 1pm)

Location:

Holiday Inn

2625 Lafayette

St. Louis, MO 63104

We will be conducting background checks and drug screens at the job fair. Please make sure to bring proper identification.

Requirements Warehouse & General Labor

In order to be successful at this company, the following is required:

Must be reliable and dependable.

- Must be able to pass our screening process (including background check and drug screen).

Material handling experience is preferred.

CNAs Columbia Convalescent Center has an opening for CNAs on the day, evening and night shifts.

Previous experience in a long term care facility is a plus.

Apply in person or

Send resume to: Columbia Convalescent Center
253 Bradington Drive Columbia, IL 62236
618.281.6800

Senior Maintenance

F/T position requires high school diploma or equivalent, with minimum of 3-yrs. building maintenance experience including carpentry, plumbing and mechanical systems.

Experience diagnosing and repairing HVAC systems required.

Must possess good communication and customer service skills with minimum of 3-yrs. experience in lead role.

Must be able to multi-task, plan and schedule work projects.

Must be able lift and push a minimum of 50 lbs.

Send resume or application to DEPT. D., #1064 50 Northgate Ind. Dr. Granite City, IL 62040

CNAs

Experience the delight and compassion of working in geriatrics. Eden Village Retirement is looking for CNAs for all shifts willing to learn and grow in the geriatric field. This person will be responsible for providing exceptional person centered care to our elders. Apply in person or

Send resume to: Eden Village 400 South Station Road Glen Carbon, IL 62034

Cook

Eden Village is looking for hard working and friendly person to work part-time in our dining services department. Great pay and benefits! Must be able to work weekends. Must have sanitation license.

Apply at: Eden Village 400 S. Station Road Glen Carbon, IL 62034 EEOC

The United States Probation Office for the Southern District of Illinois has one full-time vacancy for a U.S. Probation Officer for the Supervision Unit, with a starting salary of \$36,183 (CL 23/01) to \$89,481 (CL 28/61), depending upon experience, education and skill. The minimum qualifications for this position is a bachelors degree in a field of academic study, such as criminal justice, criminology, psychology, sociology, or general expertise gained from the completion of a bachelors degree. Proficient typing and current computer proficiency are highly desirable. First time appointees to positions covered under law enforcement officer retirement provisions must not have reached their 37th birthday at the time of appointment. Interested applicants should submit a cover letter, AO78 Standard Application Form, resume, last two performance evaluations, and copies of your college transcripts to: U.S. Probation Office, Attn: Barbara McDowell, Human Resources - Confidential, 650 Missouri Ave., East St. Louis, IL 62201. For a complete job description and form AO78, visit our web page at <http://www.ilsd.uscourts.gov/uspo/default.html>, or call the Career Opportunity Phone Line at (618) 482-9391 to request one be mailed to you. All documents submitted become property of the U.S. Probation Office and will not be returned. Applicants selected for an interview must travel at their own expense and relocation expenses will not be reimbursed. The U.S. Court is an Equal Employment Opportunity Employer.

FOUR FOUNTAINS

A HELIA HEALTHCARE FACILITY

SKILLED NURSING - REHABILITATION - LONG-TERM CARE

Four Fountains is currently seeking qualified individuals to fill the following positions:

- Houskeeping/Laundry department seeking energetic individuals for part time weekend vacancies. Experience in long-term care a plus.

We offer competitive pay and an excellent benefit package.

Please apply within at:
**101 South Belt West
Belleville, IL 62220
(618)277-7700**

CNC Machine Operator

Progress Rail Services
East St. Louis, IL
Contact Laura Chitwood
Phone 618-271-3170

Programming and milling heavy steel parts experience required.

Cook

Full Time Cambridge House of Maryville is looking for a dynamic individual with experience in cooking for large groups. This position requires a flexible schedule that includes days, evenings, and weekends. The successful candidate must have experience in restaurant related service and possess excellent communication and organization skills. Current Illinois Food Service Sanitation Certification preferred. Candidates must be customer service focused.

Please apply at 6960 State Route 162, Maryville, IL or e-mail resume to administrator@cambridgehouse-maryville-slf.com EOE

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Bookkeeping & Office Operations

Start \$10/hr, 30hrs/wk
Working use of QuickBooks Pro, payroll prep, accts pay/rec., filing, etc.
Casual work place, local Belleville office.

Send resume to: P.O. Box 24302, Belleville, IL 62223

Customer Service Munie Greencare

Professionals, a \$12M Green Industry company, is currently accepting applications for a Customer Service Representative/Sales Support position. The successful candidate will be highly organized and have the ability to ensure a high level of accuracy. Must have the ability to multi-task in a fast paced environment. Duties include scheduling service calls, billing, customer assistance and sales tracking. Great attitude and exceptional communication skills are a must. Solid computer skills and experience with Microsoft Office required. The successful candidate will be working in a team environment with customer satisfaction at the forefront of job responsibilities. We offer excellent salary and benefits.

Interested candidates should email cover letter and resume to: info@muniegreencare.com

Preschool Teacher

Requires Associate's Degree in ECE or CDA. Must be dependable, friendly, enthusiastic and caring.

Email: discovery.school@ sbcglobal.net

Phone: 618-632-3670

\$300 Sign-On Bonus Local company is looking for **plumbing technician**. We offer top pay, paid vacations, paid sick/ holidays, health/dental insurance, retirement pkg, and year round work. Call for interview 618-288-6480. Must be clean cut, drug free and undergo background check.

Cooks, dishwashers and servers.

Apply in person at 131 Country Club Lane, Waterloo, IL, or call Joe Gardner at 618-939-9810.

St. Louis Co hiring 40 hr trained Hazmat Technicians. Applicants must have current refresher training. Any other certification related to environmental or Hazmat work helpful. Also hiring General Laborers.

Fax resumes to: 314-351-0894.

Technician

Ford experience preferred but not required. Send resume to Weir Ford Mercury, 500 W. Market, Red Bud, IL or email brad@weirinredbud.com

Commercial Landscape Co. seeking qualified individuals. Must have a min of 2 years exp., valid driver's license, exp. in blueprint reading and field layout. We offer comp. wages, health/ dental/life ins., and paid vac. A drug test is required. Position openings as landscape con. foreman, mowing, laborer, and landscape laborer.

Contact us at 618-397-6913 for info.

Housekeeping/ Laundry Supervisor

Full Time, Working Supervisor. 5+yrs exp. managing a housekeeping/laundry department. Healthcare experience a plus. Apply in person or

Send resume to: Columbia Convalescent Center 253 Bradington Drive Columbia, IL 62236

618.281.6800

Enthusiastic, dedicated individuals wanting to be part of a team to work with developmentally disabled adults in a ICF DD 16 bed facility.

Weekend staff needed. Potential for full-time with benefits.

High school diploma or GED required. 21+ yrs old or DSP certificate a plus.

Apply in person at: Royal Living Center, 200 S. Ninth, New Baden, IL.
